

Care coordinator

- To provide leadership to care staff within the service
- To provide care in accordance with current best practices, according to policy and procedures, agreed standards, legislative requirements and relevant regulations under the direction of the Manager
- To supervise the care delivery within the service
- To maintain skills at a current level, and undertake such training and development as may from time-to-time, be required to maintain practices as up to date

Role-specific Duties:

The Care Coordinator's responsibilities include but are not limited to the following:

- Ensure service users are at the heart of the care delivery and their wishes and preferences enhance their wellbeing
- To supervise staff and ensure that all staff contribute to the efficient running of the service
- To organise and coordinate care delivery in accordance with current best practices, according to policy and procedures, agreed standards, legislative requirements and relevant regulations under the direction of the Manager and within the financial plans
Ensure that the care service is delivered to service users at the times and for the duration specified in the relevant individual agreement(s) and contract standards
- Be responsible for promoting and protecting the welfare of those individuals supported by the service

Working with Others:

Develop effective working relationships with other employees within the service

- Work in cooperation with members of the multidisciplinary teams to maximise opportunities for service users

Other Duties:

Other duties and responsibilities to be undertaken may include any (or all) of the items in the following list:

- Seek opportunities for personal and professional growth

Personal and Professional Development:

Attend statutory training and any other training as directed by management

Job Category: Care Coordinator

Job Location: West Midlands

Job Salary: Competitive Salary + Commission Structure + Company Benefits

Sector: Homecare

Once your application has been received with the supporting documents SCANNED to recruitment@mcohealth.care , a member of the team will be in touch on the next step.